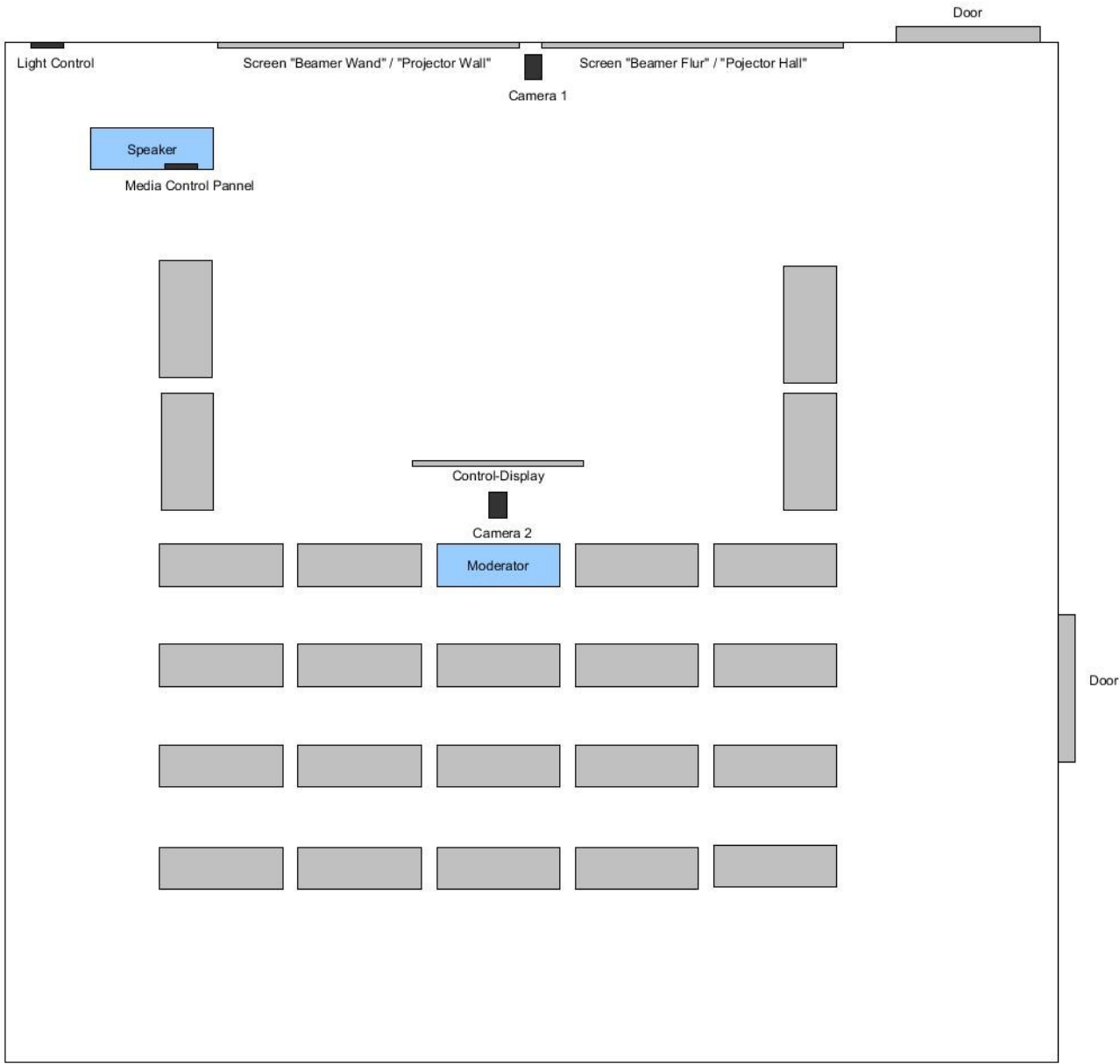


Manual/Instructions Videoconference Room – Room Overview



Seat “Speaker”

1. Facilities/Units
 - a. Laptop with docking station
 - b. Interfacial microphone (due to the long cable it can be moved to a different location within the room depending on the use or the number of people in the room)
2. Interfaces
 - a. docking station → Source: Laptop
 - b. HDMI cable → Source: HDMI
 - c. Guest-LAN: grey LAN cable to connect devices (Speaker Laptop etc.) to the internet

Projectors and Screens

1. Projector “Hall”

Full-HD projector with orientation to the screen “projector hall”
2. Projector “wall”

Full-HD projector with orientation to the screen “projector wall”

Cameras

1. Camera “host/moderator” (camera 1)

Full-HD Camera of the videoconference unit oriented to the seat of the moderator/host.
2. Camera “speaker” (camera 2)

Full-HD camera of the videoconference unit oriented to the speaker seat.
Attention: Camera is attached to the control monitor. After changing of the monitors position you also have to reorient the camera.

Room Microphone

There is a tethered interfacial microphone which is connected to the media technology in the videoconference room.

Light control

There is a control panel on the wall behind the speaker’s seat for the light control within room. Please see the **Instruction Videoconference Room – Light control** for further information.