

Terms of Use for the Permanent Lockers at the OVGU University Library

- 1. The permanent lockers serve for the long-term storage of working materials.
- 2. The permanent lockers are only issued to users with a valid membership of the OVGU University Library.
- 3. Only 1 permanent locker is issued per person for a period of up to one month. A one-time extension of a locker is possible, as long as no reservation has been made
- 4. The keys to the permanent lockers are issued during the service hours at the circulation desk. The keys must be collected by the 2nd working day after booking, otherwise the booking will be canceled.
- 5. The right to use the lockers is not transferable, i.e. the keys may not be given to third parties.
- 6. The permanent lockers must be handled with care and protected against damage and soiling. Before using the locker, the users must check that it is in proper condition. Users are liable for culpable damage to the lockers. The user is liable up to the full amount of the damage.
- 7. It is not permitted to lock in valuables, perishable food, books of the reference collection and the semester collection, journal volumes and issues as well as media that have not been properly borrowed and booked may not be locked in the permanent lockers. The library assumes no liability for the contents stored in the lockers.
- 8. All books must be placed in the locker in such a way that the spine of the book is visible.
- 9. In case of suspicion of misuse, the library is entitled to open a permanent locker for inspection and to clear it if necessary.
- 10. If the period of use is exceeded, the permanent lockers will be opened and cleared by the library staff on the 2nd following day. The removed items will be treated as lost property.
- 11. In case of loss of the locker key, processing fees will be charged according to the current fee regulations of the University Library¹.
- 12. By assigning the locker, the user agrees to abide by the terms of use.
- 13. In special emergency situations, e.g. occurrence of a pandemic plan, the library may unilaterally cancel the user agreement.